



Doctor's Appointment

Dear Mrs. McDowell,

Date: _____

This is to notify you that _____ needs to leave
(name of student)
school at _____ for an appointment with _____.
(date)

- My child will return to school at _____.
- My child will not return to school today.

Sincerely,





Doctor's Appointment

Dear Mrs. McDowell,

Date: _____

This is to notify you that _____ needs to leave
(name of student)
school at _____ for an appointment with _____.
(date)

- My child will return to school at _____.
- My child will not return to school today.

Sincerely,



